

KANAWHA WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 10, 2026
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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. HANSEN, P. CECCON JR;

ABSENT: R. LEDERER;

ALSO PRESENT: VINCE LAUFER, MANAGER; VANESSA SHIPLEY, ADMINISTRATIVE SPECIALIST;
REBECCA SMITH, DOWNEY BRAND; (VIA TELECONFERENCE):

President Boyd called the regular meeting to order at 8:00 a.m.

A. M/S/C: R. HANSEN, R. LEDERER:

AYES: L. BOYD, W. DANLEY, HANSEN, P. CECCON, JR:

ABSENT: R. LEDERER, R:

The minutes of the regular meeting of August 13, 2026 are approved as mailed.

B. M/S/C: R. LEDERER, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. HANSEN, P. CECCON JR:

ABSENT: R. LEDERER:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$619,825.78 @ 3.61%, and Tri Counties Bank account balance is \$1,171,771.84 @ 3.61%. LAIF balance is \$672,095.13 as of 8/30 @ 3.87%. Total in Reserves: \$2,463,692.75. The balance in the Kanawha checking account is \$368,977.72, and Kanawha-KGPFA checking account is \$3,973.35.

The Board reviewed the year-to-date budget comparison.

1. There were no members of the public who wished to address the Board.

2. Legal items and reports: No Closed Session

Went into closed session at 9:11 a.m.

a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- one case.

1. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

Came out of closed session at 9:24 a.m.

3. Manager's Report:

1. Year-to-date water delivery totals 26,390 acre-feet, up from 23,906 acre-feet delivered at the same point last year.

Also presented the Historical Water Use by Month.

2. See attached list of delinquencies.

3. Field Operations and Maintenance (O&M):

- Standard daily operational procedures, including the critical monitoring of canal elevations, are ongoing to maintain appropriate system pressure and flow.
- There has been a significant increase in USA Dig utility tickets, primarily driven by PG&E infrastructure projects.
- Regular employee safety meetings are continuing as scheduled.
- Physical repairs, maintenance, and calibration of delivery meters are ongoing as necessary.

Administrative and Office Operations:

- Daily administrative procedures, including the assessment levying process and mailing of notices, are proceeding on schedule.
- The office successfully transitioned from QuickBooks Desktop to QuickBooks Online. Payroll was moved to Patriot Payroll because QuickBooks Online could not accommodate the required withholding configuration.

4. Mr. Laufer reported on the September 9th Board Meeting at the Tehama-Colusa Canal Authority
 - Bids have been won for Bureau-funded projects, including upgrades at the TC pump station, the Corning pumping plant, and regional canal site screen projects.
 - Glide 3 has been designated to receive one of the canal site screen installation projects, with completion expected by 2028.
 - The annual performance evaluation for General Manager Bill to be conducted before TCCA's October Board Meeting.
5. Mr. Laufer presented the reservoir levels for September 8th – Trinity Lake was at 1,746,000 acre-feet compared to last year at 1,911,000 acre-feet. Shasta Lake was at 2,569,000 acre-feet compared to last year at 2,793,000 acre-feet, with the 15-year average at 103%. Oroville was at 1,869,000 acre-feet compared to last year at 2,243,000 acre-feet, with the 15-year average at 107%. The total North CVP was at 6,771,000 acre-feet compared to last year at 7,058,000 acre-feet. Rain total October to date: 51.5 inches.
6. Discussion and possible action re: Bureau of Reclamation Central Valley Project Results of Operation Analysis for Fiscal Year 2025.
 - The provided direction to submit the deficit payment.

7. Discussion and possible action re: David Engineering “FLOW” water Accounting system proposal.

- The board decided to table the system upgrade until closer to their formal budget planning period

8. Mr. Laufer opened the Public Hearing at 9:24 a.m. for Directors acting as a Board of Equalization to hear objections to assessment, hearing none; the hearing was closed at 9:25 a.m.

Also presented was Resolution 2026-5, Determining Gross Assessed Value and Fixing and Ordering Assessment of PER-Acre Operation and Maintenance Charges.

M/S/C: W. DANLEY, P. CECCON JR:

AYES: L. BOYD, W. DANLEY, R. HANSEN, P. CECCON JR:

ABSENT: R. LEDERER;

The Board approved Resolution 2026-5, Determining Gross Assessed Value and Fixing and Ordering Assessment of PER-Acre Operation and Maintenance Charges.

9. Mr. Laufer presented Resolution 2026-6, Ordering the District Assessor to add Unpaid Charges to Assessments.

M/S/C: W. DANLEY, P. CECCON JR:

AYES: L. BOYD, W. DANLEY, R. HANSEN, P. CECCON JR:

ABSENT: R. LEDERER;

The Board of Directors approved Resolution 2026-6, ordering the District Assessor to add Unpaid Charges to Assessments. Also, the President and Secretary endorsed the Statement of Assessor for 2026, and then the Notice of Levy of Assessment will be published in the newspaper on October 9, 2026.

10. Mr. Laufer reported that the GGA meeting scheduled for next week has been canceled. Glenn County is currently drafting an ordinance to regulate and restrict groundwater substitution transfers that leave Glenn County. A joint agency meeting is scheduled for next Friday.

11. Other reports: none

12. Meeting Adjourned at 9:30 a.m.

VANESSA SHIPLEY
ADMINISTRATIVE SPECIALIST

APPROVED ON: October 9th, 2026
Vanessa Shipley