

KANAWHA WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
January 15, 2026

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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR;

ABSENT: NONE;

ALSO, PRESENT: VINCE LAUFER, MANAGER; DEBBIE SCRITCHFIELD, ASSISTANT SECRETARY;  
VANESSA SHIPLEY, ASSISTANT SECRETARY; REBECCA SMITH, DOWNEY BRAND;

President Boyd called the regular meeting to order at 8:00 a.m.

A. M/S/C: P. CECCON JR, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON, JR:

ABSENT: NONE:

The minutes of the regular meeting of December 11, 2025 are approved as mailed.

B. M/S/C: R. HANSEN, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$279,232.60 @ 3.93% and Tri Counties Bank account- balance is \$1,243,562.46 @ 3.93%. LAIF balance is \$652,241.88 as of 01/06 @ 3.96%. Total in Reserves \$2,175,212.22. The balance in the Kanawha checking account is \$56,003.85 and Kanawha-KGPFA checking account \$3,973.35.

The Board reviewed the year-to-date budget comparison.

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1. There were no members of the public who wished to address the Board.

2. Legal items and reports: Closed Session

Wend into closed session at 8:10 a.m.

a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- two cases.

1. Center for Biological Diversity, et Al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 1:20-cv-00706)

2. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

Came out of closed session at 8:11 a.m.

Mr. Boyd announced no action taken

3. Manager's Report:

1. The water use December was 23 acre-feet, to date (Jan-Dec) 27 acre-feet of 3F Tier 2 M&I, 26 acre-feet of 3F Tier 3, 1,728 acre-feet of 3F Tier 2 and 23,978 acre-feet project Water and 15 acre-feet M&I for a total of 25,774 acre-feet. Also, presented the Historical Water Use by Month.
2. See attached list of delinquencies.
  - Discussion and possible action: Ag West's request or consideration of waiving late penalties and fees for newly acquired property parcel 2-5B (Kalkat). Ag West acquired the property. Ag West has requested waiving the fees. The board declined waiving the fees.
3. Discussion and possible action: Personnel Policy language revision regarding exempt and non-exempt classifications and clarifications that benefit eligibility applies to all permanent employees, not solely exempt employees.

Working with legal counsel to align policies with district practice, will provide update in February.

Discussion and possible Action: Review of District Vehicle Use and Take-Home Practices.  
Water Season: March 1<sup>st</sup> thru Oct. 31<sup>st</sup>

4. Mr. Laufer reported on that the January Board Meeting at the Tehama-Colusa Canal Authority was cancelled

3F Water was available  
Managers meetings

5. Mr. Laufer presented the reservoir levels for January 11<sup>th</sup> – Trinity Lake was at 2,063,000 acre-feet compared to last year at 1,896,000 acre-feet. Shasta Lake was at 3,747,000 acre-feet compared to last year at 3,523,000 acre-feet with the 15-year average at 140%. Oroville was at 2,677,000 acre-feet compared to last year at 2,480,000 acre-feet with the 15-year average at 143%. The total North CVP was at 8,660,000 acre-feet compared to last year at 8,232,000 acre-feet. Rain total October 1<sup>st</sup> to date 45.41 inches.
6. Mr. Laufer presented the Resolution 2026-1 Approving Statement of Investment Policy for the District

M/S/C: W. DANLEY, R. HANSEN:  
AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:  
ABSENT: NONE:

The Board approved the Resolution 2026-1 Approving Statement of Investment Policy for the District.

7. Mr. Laufer and the Board discussed the revision of annexation documents, including the Agreement, Application, and amended Annexation policy.

M/S/C: W. DANLEY, R. HANSEN:  
AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:  
ABSENT: NONE:

The Board approved the final drafts of the Annexation Policy, Agreement and Application.

8. Mr. Hansen reported on meetings for the Glenn Groundwater Authority. Also, groundwater readings were presented.
9. No other reports.
10. Meeting Adjourned at 9:20 a.m.

VANESSA SHIPLEY  
ASSISTANT SECRETARY

APPROVED ON: 2/12/2026

V. Shipley