

KANAWHA WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
March 13, 2025

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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR;

ABSENT: NONE;

ALSO, PRESENT: VINCE LAUFER, MANAGER; DEBBIE SCRITCHFIELD, ASSISTANT SECRETARY;  
REBECCA SMITH, DOWNEY BRAND;

President Boyd called the regular meeting to order at 8:04 a.m.

A. M/S/C: R. LEDERER, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON, JR:

ABSENT: NONE: The minutes of the regular meeting of February 13, 2025 are approved as mailed.

B. M/S/C: R. LEDERER, W. DANLEY:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$220,972.05 @ 4.45% and Tri Counties Bank account- balance is \$1,395,255.14 @ 4.45%. LAIF balance is \$631,245.48 as of 3/5 @ 4.33%. Total in Reserves \$2,247,472.67. The balance in the Kanawha checking account is \$286,377.78 and Kanawha-KGPFA checking account \$3,973.35. The interest rate on the Money Market Accounts will be 4.115% with an annual percentage yield of 4.20% starting 02/14 to 03-14-25, then will be reviewed every thirty days.

The Board reviewed the year-to-date budget comparison.

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1. There were no members of the public who wished to address the Board.
  2. Legal items and reports: No Closed Session on 1 and 2.
    - a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- two cases.
      1. Center for Biological Diversity, et Al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 1:20-cv-00706)
      2. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

Went in to Closed session at 8:12 a.m.

Came out of Closed session at 8:15 a.m.

Mr. Boyd announced no action was taking.

3. Manager's Report:

1. The water use in February was 26 acre-feet of 3F Tier 3, to date (Jan-Feb) 3 acre-feet 3F Tier 2 M&I of and 26 acre-feet of 3F Tier 3 Water for a total of 29 acre-feet. Also, presented the Historical Water Use by Month.
2. See attached list of delinquencies.
3. Mr. Laufer reported that field staff have been conducting standard winter maintenance as weather permits. Plants 1 and 2 pumped down using confined space entry procedure. Work order submitted for cathodic rod replacement on plant 2, everything else looked ok.

Mary and Jan from Robert Johnson Accounting preformed the 2024 audit on February 24<sup>th</sup> and 25<sup>th</sup>.

4. Mr. Laufer reported on the Board Meeting for March 5<sup>th</sup> at the Tehama-Colusa Canal Authority held in Red Bluff Office.

O&M –

Conducting a variety of maintenance and repairs wrapping up winter work orders.

March Meeting –

Red Bluff Office along with a strategic planning session, Manager will provide a further analysis at the next TC board meeting.

Treating Canal –

List of Chemicals and Dates

Auction Items –

Old Graders

5. Mr. Laufer reported on the refund received from USBR 2023 Annual Accounting Analysis Funds.

M/S/C: W. DANLEY, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

After some discussion the Board rescinded the motion made in February, and approved the new motion to adopt the new amended budget utilizing a larger sum USBR's of 2023 annual accounting analysis refund in the amount to bring the water rate down to \$60 an acre-foot and, also restructure rates on M & I and 3F Tiers accordingly.

February 13, 2025

(M/S/C: L. BOYD, W. DANLEY:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board approved the refund from USBR 2023 Annual Accounting Analysis Funds of \$224,159.37 water surplus and WAPA overpayment, to be put in Money Market with a 4.45% which is higher than LAIF at 4.37%. To use towards lowering water rate and back to reserves for Plant 1 upgrades).

M/S/C: W. DANLEY, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board motioned to approve to keep the 2025 Water Application Down Payment at 25%.

6. Mr. Laufer presented the reservoir levels for March 12<sup>th</sup> – Trinity Lake was at 2,016,000 acre-feet compared to last year at 1,842,000 acre-feet. Shasta Lake was at 3,693,000 acre-feet compared to last year at 3,872,000 acre-feet with the 15-year average at 116%. Oroville was at 2,889,000 acre-feet compared to last year at 2,987,000 acre-feet with the 15-year average at 124%. The total North CVP was at 9,012,000 acre-feet compared to last year at 9,323,000 acre-feet. Rain total October to date 58.31 inches.
7. Mr. Laufer presented the standpipe drawings for T & P Farms on Elworthy Land & Cattle Co LLC and Hillgate Farms on turnouts 5B-4, 6-5, and 6-6.

M/S/C: W. DANLEY, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board approved the standpipe drawings for T & P Farms on Elworthy Land & Cattle Co LLC and Hillgate Farms on turnouts 5B-4, 6-5, and 6-6.

8. Mr. Laufer discussed with the Board possible Annexation on properties. Continue in April.
9. Mr. Hansen reported on meeting for the Glenn Groundwater Authority. Also, groundwater readings were presented.

Mr. Boyd left at 9:50 a.m.

10. Other reports upcoming training for Ethics and Sexual Harassment in person or online.
11. Meeting Adjourned at 9:53 a.m.

DEBBIE SCRITCHFIELD  
ASSISTANT SECRETARY

APPROVED ON: April 10, 2025

Debbie Scritchfield