

KANAWHA WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
December 11, 2025  
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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR;

ABSENT: NONE;

ALSO, PRESENT: VINCE LAUFER, MANAGER; DEBBIE SCRITCHFIELD, ASSISTANT SECRETARY;  
REBECCA SMITH, DOWNEY BRAND;

President Boyd called the regular meeting to order at 8:00 a.m.

A. M/S/C: L. BOYD, P. CECCON JR:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON, JR:

ABSENT: NONE:

The minutes of the special meeting of November 20, 2025 are approved as mailed.

B. M/S/C: R. LEDERER, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$278,232.60 @ 3.93% and Tri Counties Bank account- balance is \$1,239,509.07 @ 3.93%. LAIF balance is \$652,241.88 as of 12/3 @ 4.12%. Total in Reserves \$2,169,983.55. The balance in the Kanawha checking account is \$133,736.71 and Kanawha-KGPFA checking account \$3,973.35.

The Board reviewed the year-to-date budget comparison.

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1. There were no members of the public who wished to address the Board.
  2. Legal items and reports: No Closed Session
    - a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- two cases.
      1. Center for Biological Diversity, et Al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 1:20-cv-00706)
      2. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

Went into closed session at 8:10 a.m.

Closed Session-

b) Public Employee (Administrative Specialist) (Government Code Section § 54957):

Came out of closed session at 8:25 a.m.

Mr. Boyd announced no action taken

3. Manager's Report:

1. The water use November was 7 acre-feet, to date (Jan-Nov) 4 acre-feet of 3F Tier 2 M&I, 26 acre-feet of 3F Tier 3, 1,728 acre-feet of 3F Tier 2 and 23,978 acre-feet project Water and 15 acre-feet M&I for a total of 25,751 acre-feet. Also, presented the Historical Water Use by Month.
2. See attached list of delinquencies.
3. Mr. Laufer reported field staff has been conducting meter repairs, normally scheduled safety meetings and Preparing for winter projects, plant 4 cathodic rods are in and installation to be done. Resubmitted transformer oil test on plant 1 due to negative results. There has been a lot of 811 dig tickets received, Carlos is learning with Eric on vacation. Mr. Laufer is working with ATT on cost for service. The District has bought the Annual Cellular Subscription for ICSCADA, Cellular Modem, Hi Gain Antenna and Jumpers through Innonative Controls for plant 1 and 2.

4. Mr. Laufer reported on that the December 3<sup>rd</sup> Board Meeting at the Tehama-Colusa Canal Authority

Long Term Transfer Document –

10-20 year document. TCCA share of cost is \$37,000 coming out of TCCA Drought Reserves – In basin Groundwater Substitution and Fallowing

TC Canal –

Field staff to recharge canal on Monday, concrete repairs etc.

Manager Vanderwaal's Reports on Meetings:

- Healthy Rivers: State Board revising its public draft over the next 3-6 months, Mr. Vanderwaal participating in funding workgroup
- Long Terms Ops: Participation in discussions in regards to Action 5, Initiative 6 and D-1641

5. Mr. Laufer presented the reservoir levels for December 8<sup>th</sup> – Trinity Lake was at 1,798,000 acre-feet compared to last year at 1,672,000 acre-feet. Shasta Lake was at 2,680,000 acre-feet compared to last year at 2,786,000 acre-feet with the 15-year average at 115%. Oroville was at 1,747,000 acre-feet compared to last year at 1,930,000 acre-feet with the 15-year average at 112%. The total North CVP was at 6,977,000 acre-feet compared to last year at 7,049,000 acre-feet. Rain total October 1<sup>st</sup> to date 20.09 inches.
6. Mr. Laufer presented the shared Glide Cost structure for acquisition of new Water Accounting System. After discussing with the Board 50/50 on hardware and software, and pro rata share for Labor included in implementing and input of district inventory data into the program.
7. Mr. Laufer and the Board discussed the annexation and secondary cost if water is used. Board committee to meet with Mrs. Smith to discuss Policy and Agreement Components. Will revisit in January.

8. Mr. Hansen reported on meetings for the Glenn Groundwater Authority. Also, groundwater readings were presented.
9. The January 8<sup>th</sup> meeting rescheduled for January 15<sup>th</sup>.
10. Other reports – Water User's Conference in January in Reno.
  - KWD/GWD Managers invitation to NCWA's 2026 Sacramento Valley Stewardship Colloquium, a year-long leadership experience designed to inspire, equip, and elevate the next generation of water managers in the Sacramento Valley.
11. Meeting Adjourned at 9:11 a.m.

DEBBIE SCRITCHFIELD  
ASSISTANT SECRETARY

APPROVED ON: 1-15-2026

Debbie Scritchfield