

KANAWHA WATER DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
November 20, 2025
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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR;

ABSENT: NONE;

ALSO, PRESENT: VINCE LAUFER, MANAGER; DEBBIE SCRITCHFIELD, ASSISTANT SECRETARY;
NICOLAS D. CHAPMAN, DOWNEY BRAND (VIA TELECONFERENCE);

President Boyd called the special meeting to order at 8:00 a.m.

A. M/S/C: R. HANSEN, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON, JR:

ABSENT: NONE:

The minutes of the regular meeting of October 9, 2025 are approved as mailed.

B. M/S/C: R. HANSEN, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$555,683.89 @ 3.99% and Tri Counties Bank account- balance is \$1,235,564.27 @ 3.99%. LAIF balance is \$652,241.88 as of 11/12 @ 4.14%. Total in Reserves \$2,443,490.04. The balance in the Kanawha checking account is \$181,267.76 and Kanawha-KGPFA checking account \$3,973.35.

The Board reviewed the year-to-date budget comparison.

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1. There were no members of the public who wished to address the Board.
 2. Legal items and reports: No Closed Session
 - a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- two cases.
 1. Center for Biological Diversity, et Al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 1:20-cv-00706)
 2. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

Went into closed session at 8:09 a.m.

Closed Session-

- b) Discussion re: Public employee evaluation review (Government Code Section § 54957): Title General Manager

Came out of closed session at 8:17 a.m.

Mr. Boyd announced no action taken.

- 3. Mr. Boyd and the Board discussed the General Manager proposed salary adjustment.

M/S/C: W. DANLEY, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board approved Mr. Laufer's General Manager salary adjustment increases for 2026 to \$135,000 a year.

- 4. Manager's Report:

- 1. The water use October was 137 acre-feet, to date (Jan-Oct) 4 acre-feet of 3F Tier 2 M&I, 26 acre-feet of 3F Tier 3, 1,728 acre-feet of 3F Tier 2 and 23,971 acre-feet project Water and 15 acre-feet M&I for a total of 25,744 acre-feet. Also, presented the Historical Water Use by Month.
- 2. See attached list of delinquencies.
- 3. Mr. Laufer Reported field staff has been conducting meter repairs, normally scheduled safety meetings and preparing for winter projects, plant 4 cathodic rod installation to be done. Resubmitting transformer oil test on plant 1 due to negative results. The sensor on the K3 tank has been repaired. There has been a lot of 811 dig tickets received. Interviews to be held December 2nd for Debbie's replacement.

- 5. Mr. Danley and Mr. Laufer reported on that the November 5th Board Meeting at the Tehama-Colusa Canal Authority

Transfer Document –
Was voted down

TC Manager Salary –
Compensation adjustment was discussed, will be brought to Finance Ad Hoc and recommendation will be brought to board at December Meeting.

- 6. Mr. Laufer presented the reservoir levels for November 17th – Trinity Lake was at 1,776,000 acre-feet compared to last year at 1,604,000 acre-feet. Shasta Lake was at 2,635,000 acre-feet compared to last year at 2,526,000 acre-feet with the 15-year average at 117%. Oroville was at 1,779,000 acre-feet compared to last year at 1,649,000 acre-feet with the 15-year average at 117%. The total North CVP was at 6,796,000 acre-feet compared to last year at 6,633,000 acre-feet. Rain total October 1st to date 16.04 inches.

7. Mr. Laufer presented the 2026 Salaries and Benefits information to the Board of Directors.

M/S/C: R. HANSEN, P. CECCON JR:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board agreed to a 5% increase for 2026 for Field Supervisor, Field Maintenance and Secretary.

8. Mr. Laufer presented the Kanawha Water District 2026 and Glide Water District Management Agreement and Fee for \$11,381.77 a month or \$136,581.23 a year.

M/S/C: W. DANLEY, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board approved Kanawha Water District 2026 and Glide Water District Management Agreement and Fee for \$11,381.77 a month or \$136,581.23 a year.

Mr. Laufer presented the 2026 Draft Budget and Water Rate for the Board review 100% Water Supply with 28,000 acre-feet delivery at \$65 an acre-foot. Also presented the 5 year Capital Improvement Plan. The Board gave direction to proceed with CIP based on upcoming water year type and execution of Glide Cost share agreement for 2026 CIP, acquiring a new Water Accounting System.

M/S/C: W. DANLEY, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board approved the 2026 Budget and Water Rates at 100% Water Supply, with the Water Rate at \$65.00 an acre-foot.

9. Mr. Laufer and the Board discussed the annexation and secondary cost if water is used. Board committee to meet with Mrs. Smith to discuss Policy and Agreement Components. Will revisit in December.
10. Mr. Hansen reported on meetings for the Glenn Groundwater Authority. Also, groundwater readings were presented.
11. Other reports none
12. Meeting Adjourned at 9:56 a.m.

DEBBIE SCRITCHFIELD
ASSISTANT SECRETARY

APPROVED ON: 12-11-2025

Debbie Scritchfield