

KANAWHA WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 11, 2025
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PRESENT: DIRECTORS: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR;

ABSENT: NONE;

ALSO, PRESENT: VINCE LAUFER, MANAGER; DEBBIE SCRITCHFIELD, ASSISTANT SECRETARY;
REBECCA SMITH, DOWNEY BRAND;

President Boyd called the regular meeting to order at 8:01 a.m.

A. M/S/C: R. HANSEN, R. LEDERER:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON, JR:

ABSENT: NONE:

The minutes of the regular meeting of August 14, 2025 are approved as mailed.

B. M/S/C: R. LEDERER, R. HANSEN:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

Upon motion duly made, seconded, and unanimously approved, the following bills were paid from the General Fund Account. (Attached and a part of these minutes)

C. Mr. Laufer presented the District Treasurer's Report- Money Market Accounts -Tri Counties Bank- (Land-Based) balance is \$552,356.71 @ 3.99% and Tri Counties Bank account- balance is \$929,428.49 @ 3.99%. LAIF balance is \$645,193.90 as of 9/4 @ 4.24%. Total in Reserves \$2,126,979.10. The balance in the Kanawha checking account is \$258,202.89 and Kanawha-KGPFA checking account \$3,973.35.

The Board reviewed the year-to-date budget comparison.

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1. There were no members of the public who wished to address the Board.
 2. Legal items and reports: No Closed Session
 - a) Conference with Legal Counsel- Existing Litigation (Government Code § 54956.9)- two cases.
 1. Center for Biological Diversity, et Al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 1:20-cv-00706)
 2. North Coast Rivers Alliance, et al. v. U.S. Bureau of Reclamation, et al. (E.D. Cal. Case No. 2:16-cv-00307-DAD-SKO).

3. Manager's Report:

1. The water use August was 4,818 acre-feet, to date (Jan-Aug) 4 acre-feet of 3F Tier 2 M&I, 26 acre-feet of 3F Tier 3, 1,728 acre-feet of 3F Tier 2 and 22,137 acre-feet project Water and 11 acre-feet M&I for a total of 23,906 acre-feet. Also, presented the Historical Water Use by Month.
2. See attached list of delinquencies.
3. Mr. Laufer reported Harvest has begun, resulting in fluctuating demands. Field staff has been conducting standard daily water operations and maintenance, and procedures, normally scheduled safety meetings and preparing for winter projects, and capital improvements. Water quality has been good, Plant 1 has been painted just finishing touchups. Mr. Laufer also, reported that had received a refund from USBR for down payment on T & P Farms for pump installed in canal using Warren Act Water from 2022, Board agreed to refund T & P Farms the refund.
4. Mr. Laufer reported on the September 10th 1:30 p.m. Board Meeting at the Tehama-Colusa Canal Authority

Water Truck – Sold at Bid Cal for \$46,000

Water Quality Meeting – 2026 Aquatic chemical application strategy drafted

Reaffirming several polices

October Meeting moved to the 15th at 9 a.m.
5. Mr. Laufer presented the reservoir levels for September 8th – Trinity Lake was at 1,911,000 acre-feet compared to last year at 1,796,000 acre-feet. Shasta Lake was at 2,793,000 acre-feet compared to last year at 2,931,000 acre-feet with the 15-year average at 109%. Oroville was at 2,243,000 acre-feet compared to last year at 2,198,000 acre-feet with the 15-year average at 122%. The total North CVP was at 7,058,000 acre-feet compared to last year at 7,479,000 acre-feet. Rain total October to date 66.8 inches.

Also, new restoration cost starts on October 1st Irrigation \$13.00 to \$13.64 and M&I \$25.99 to \$27.77.
6. Mr. Laufer opened the Public Hearing at 8:20 a.m. for Directors acting as a Board of Equalization to hear objections to assessment, the hearing was closed at 8:21 a.m.

Also presented was the Resolution 2025-6 Determining Gross Assessed Value and Fixing and Ordning Assessment of PER-Acre Operation and Maintenance Chargers.

M/S/C: W. DANLEY, R. LEDERER:
AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:
ABSENT: NONE

The Board approved Resolution 2025-6 Determining Gross Assessed Value and Fixing and Ordning Assessment of PER-Acre Operation and Maintenance Chargers.
7. Mr. Laufer presented the Resolution 2025-7 Ordering District Assessor to add Unpaid Charges to Assessments.

M/S/C: R. LEDERER, W. DANLEY:
AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:
ABSENT: NONE:

The Board of Directors approved the Resolution 2025-7 Ordering District Assessor to add Unpaid Charges to Assessments. Mr. Laufer will add Kamal Kalkat pass due charges of \$3,509.77 assessment and \$6,084.13 Land Based for a total of \$9,593.90 (07/02/2024 to 08/31/2025).

Also, the President and Secretary endorsed the Statement of Assessor for 2026 and then the Notice of Levy of Assessment will be published in the newspaper on October 10, 2025.

8. Mr. Laufer presented a draft Annexation Policy Revision, application, and agreements to the Board members in regards to potential annexation of new lands, and re-classifications of certain lands, and the possible revision to the district's annexation policy. Will revisit draft documents after management and counsel revise documents as board directed, in October.
9. Mr. Laufer opened the discussion for the Administrative Specialist Position
 - a) Job Description
 - b) Salary Range – \$50,000 to \$80,000
 - c) Timeline – December for interviews
 - d) Interview Ad Hoc/Panel – Mr. Laufer and Mr. Boyd.

Mr. Lederer left at 9:28 a.m.

10. Mr. Laufer presented the Bureau of Reclamation Central Valley Project (CVP) FY 2024 Annual Accounting Analysis transmitted by USBR office on August 28, 2025. Upon review of Schedule B-1, the District's Net Results of Operations reflect a surplus of \$186,372.88 for this period. This will be sent by email on September 12th, 2025. The Annual Accounting Analysis was prepared in different format this year due to staffing, and we may see updated Analysis later this year, refund maybe after February 2026.

M/S/C: R. HANSEN, W. DANLEY:

AYES: L. BOYD, W. DANLEY, R. LEDERER, R. HANSEN, P. CECCON JR:

ABSENT: NONE:

The Board agreed to send off letter by email to USBR requesting 2024 refund.

11. Mr. Hansen reported no meetings for the Glenn Groundwater Authority. Also, groundwater readings were presented.
12. Other reports none
13. Meeting Adjourned at 9:41 a.m.

DEBBIE SCRITCHFIELD
ASSISTANT SECRETARY

APPROVED ON: October 9, 2025

Debbie Scritchfield